



COMMUNITY YARD SALE VENDOR APPLICATION Saturday, April 21, 2018



GENERAL INFORMATION FOR ALL VENDORS – NEW!

Thank you for your interest in participating in the Spring 2018 Community Yard Sale on Saturday, April 21, 2018, from 8:00 AM to 1:00 PM at Warminster Community Park, 1100 Veterans Way, Warminster, PA.

All interested vendors are invited to submit an application to reserve a 20'x20' space. Please review the information below, complete the enclosed application and return the application accompanied by check, made payable to "Warminster Township" to the address below by **NOON on Wednesday, April 18, 2018.**

Parks & Recreation Yard Sale, , 1100 Veterans Way, Warminster, PA 18974
(215) 443-5428 www.warminstertownship.org

In response to comments by vendors and due to traffic issues at our past sales, all Vendors must ENTER using the main entrance into the park – 1100 Veterans Way Warminster, PA

Vendors will **EXIT** using the 350 E. Bristol Road exit.

There will be no Vendor "Day of" registration – **You MUST pre-register!**

All Shoppers will use the Special Event Entrance – 350 East Bristol Road, Warminster; PA (Bristol/Hatboro Road @ the traffic light)

Please review and complete the enclosed application form. If you have questions, please feel free to contact us at (215) 443-5428, Monday through Friday, 8:30 am – 4:30 pm.

General Information for Vendors

Vendors who wish to submit an application to reserve a Yard Sale space should be aware of the following guidelines and the conditions of participation in our event:

1. The All Community Yard Sale is scheduled to take place on Saturday, April 21, 2018, in Warminster Community Park. Hours are Saturday: 8:00 AM to 1:00 PM. (weather permitting - No rain date).
2. All vendors must be in place prior to the start of the sale at 8:00 AM. Vendor gate will open at 6:30 AM. **Vendors will pull their car(s) into the 20x20 space and sell with car in place.** A 20x20 space will hold a maximum of two cars and tables for stuff. Any additional cars can drop their stuff and move immediately to the general parking area. No cars will be allowed in the vendor area after 8:00 AM. Vendors must be broken down and exit the park no later than one (1) hour after the event closure (2:00 PM). If it takes longer than an hour to breakdown your booth, you must start breakdown earlier. If you cannot stay within this time limit, you will not be permitted in future sales. Additional cars will be permitted back in the vendor area after 1:00 PM.
3. Reservations and placement on the day of the event will be on a first come, first served basis. Vendors cannot request specific areas or placement. All vendor set up is on hard surface (blacktop), there is no access to grass.
4. Vendors must supply all equipment – tents, tables, chairs, etc. on which to display their wares and these items must be kept within the assigned 20'x20' space. If electricity is required, you must supply a generator. These items **will not** be provided by Warminster Township. Vendors providing tents must bring leg weights and weights for holding papers and such. If winds are over 10 mi/hr, tent erection will be difficult. Please come prepared.
5. If you have multiple cars for one space, even if they are only dropping off supplies, you must wait until all cars are present before getting in line for vendor placement. You will be asked to pull to the side until all cars are together.
6. Vendors are responsible for providing their own petty cash. Parks & Rec will not have change available.
7. All vendors must abide by all Federal, State and local laws and by the Warminster Township guidelines, and those of other regulatory bodies.
8. Alcoholic beverages are not permitted on the park grounds at any time.
9. This is a community event, we request dealers not apply. All persons working at this event are volunteers; please be patient with them as they move you into your spot for the sale.
10. Vendors must carry out all trash. All items must be removed from the park at the end of the event. Vendors are not permitted to leave trash and debris on site; bring trash bags as needed. **Vendors will exit at Bristol Road.**
11. All vendors must complete the application form and sign the Hold Harmless agreement prior to participating in this event
12. *Warminster Township reserves the right to deny access and assign space on site to any vendor at our discretion. **No refunds** after fee is paid unless event is cancelled by the Parks & Recreation Department.*



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Application Information (required)

Name/Company / Organization _____

Primary Contact _____

Address _____

City _____ State _____ Zip _____

Phone (w) _____ Phone (h) _____

Fax _____ Email _____

Day of Event Contact _____ Cell # _____

PAYMENT INFORMATION

Please make all checks payable to: "Warminster Township" and submit to:
Parks & Recreation Yard Sale, 1100 Veterans Way, Warminster, PA 18974

Vender Space only Total: # _____ 20'x20' @ \$25/space=
Maximum Four (4)- 20x20 spaces available (no electric)

No "Day Of" Registration will be available.

Total Amount Enclosed: \$ _____

Due with application submission

All Vendors must enter from the main entrance into the park @ 1100 Veterans Way, Warminster, PA
All Shoppers must use the Special Event entrance into the park at 350 East Bristol Road, Warminster, PA
All Vehicles (including vendors) will exit using the Special Event entrance at 350 East Bristol Road.

Hold Harmless Agreement: As a participant, in the Warminster Township Parks & Recreation Department event for which I have registered, I do hereby:

- Agree to assume all risks and responsibility of possible damage or injury involved through participation in said activity. I understand I am to furnish my own insurance in case of injury.
- Request permission to participate in the activity with the full knowledge that the said activity could result in damage or injury to me.
- Agree to indemnify and hold harmless the Township, its department, agents, employees, officials and volunteers, from liability for personal injury or property damage resulting from my participation in said activity.
- Waive the right to dispute all proper charges once I have registered and/or participated in the Warminster Parks program, trip or special event for which a registration is received.
- Agree to reimburse Warminster Township for any and all fees incurred for wrongfully disputing a credit charge.
- Agree to allow Warminster Township to use any photos taken at an activity for future Township publications and media.

I hereby state that I have reviewed, understand and accept the guidelines and conditions provided to me by Warminster Parks and Recreation Department. By signing below I signify that I accept responsibility for ensuring all guidelines will be followed by me, my organization/business and its representatives.

Name (print)

Company

Signature

Date

----- for office use only -----

Date rec'd _____ Amount _____ Receipt# _____ Init. _____

Contact info:

Warminster Township Parks and Recreation, 1100 Veterans Way, Warminster, PA 18974
Ph: 215/443-5428 fax: 215/957-2337 email: recreation@warminstertownship.org