

# Warminster Township Free Library Policies

## Library Behavior

The Warminster Township Free Library's Behavior policy is designed to protect the rights and safety of library users and staff members. It helps ensure the security of library materials, facilities, and property.

In establishing and enforcing the Behavior Policy and corresponding Banning Guidelines, the Library seeks to ensure that no individual or group activity occurs that is unreasonably disturbing to others or inconsistent with library activities, including but not limited to: reading, studying, using library resources, attending programs, and other similar conduct associated with a public library.

All Library staff members are authorized to enforce the policy. Violators will generally be reminded of the policy, given a warning, and then asked to leave if the behavior does not stop. Serious or repeat behavior problems may result in immediate banning without warning. Should the situation be deemed serious enough, law enforcement will be called. Those who are asked to leave will be banned within the framework of the Bucks County Free Library Banning Guidelines.

At no time will physical force be used by any staff member to remove someone. If a person refuses to leave, law enforcement will be called.

The expectations outlined in this policy apply to all who are present on Library property, including children. Parents or guardians are responsible for children's adherence to these policies. Additional expectations for children and caregivers are outlined in the Warminster Library Unattended Child Policy.

Members of the Bucks County Library District (BCLD) and system have reciprocity agreements regarding the behavior policy and banning. Banning at any BCLD library also applies to all locations.

## Behavior Regulations

Toward enforcement of the policy, the library reserves the right to inspect all bags, purses, briefcases, backpacks, or other containers brought into the library.

### Library Users must:

- Keep their belongings with them. The library is not responsible for loss or theft. All personal articles brought into the library must fit comfortably under a desk (except for items needed for library research and necessary for human conveyances such as wheelchairs or strollers).
- Wear shirts and shoes at all times.

### Library Users may:

- Use cell phones in the library while maintaining a reasonable speaking level, or in designated areas as necessary.
- Consume peanut-free, dry snacks, such as crackers, chips or cookies, and covered drinks in designated areas. Hot or dripping food such as pizza, hamburgers, and hoagies are not permitted. Seating areas may not be used for eating meals.

**Inappropriate behavior is prohibited. If prohibited activities are repeated after a warning, violators will be made to leave the premises. These include:**

1. Bringing animals in the library, other than service animals; leaving animals unattended outside

the library. It may be required to request to view paperwork or license for a service animal. Emotional Support Animals (ESA's) are generally not allowed in the library and visitors may be asked to remove them from the building.

2. Excessive displays of affection.
3. Sleeping, lying down on furniture, or putting feet up on furniture.
4. Moving furniture or equipment without staff approval.
5. Loud use of electronic devices with or without headphones.
6. Continuously ringing cell phones.
7. Not conforming to generally acceptable standards of hygiene and cleanliness, such as body odor that is sufficiently foul to be a nuisance to other library users; and wearing infesting clothing or carrying infested personal effects.
8. Use of restrooms for bathing, shaving, or laundering.
9. Monopolizing staff time or library resources.
10. Any individual or group behavior that unreasonably disrupts or interferes with normal operations or use of the library.

**Harmful, disruptive, or destructive behavior is prohibited and can also result in being required to leave library property. This includes:**

1. Harassment, defined as any behavior that disturbs, alarms, or intimidates another person, including:
  - a. Abusive, threatening, or insulting language
  - b. Physical contact or attempts or threats of physical contact
  - c. Following another person around the building or grounds
  - d. Disruptive or unsafe behavior
  - e. Committing individual or repeated acts that serve no legitimate purpose
  - f. Conduct not described above, but of a similarly serious nature
2. Loud talking or yelling that exceeds regular volume of conversation.
3. Use of Library materials, equipment, furniture, fixtures, and the building for anything other than the intended purpose.
4. Damage to library materials, equipment, furniture, fixtures, or the building.
5. Gambling.
6. Viewing pornography on a library device or a personal device.
6. Use of sound and viewing of images on computers in a way that reasonably disturbs others
7. Use of the parking lot, sidewalks, or grounds for recreational bicycling, skateboarding, or other playground or sports activities.
8. Use of skateboards, skates, and other sports equipment in the library.
9. Blocking or impeding access to interior or exterior walkways, entrances, and common areas, physically or with large items.
10. Trespassing in restricted staff areas or camping on library property.
11. Campaigning, petitioning, survey-taking, soliciting, sales, distributing leaflets, and any speech or conduct that interferes with another person's right to use the library or with staff performance of their duties.
12. Disregarding the reasonable direction of library staff members.

**Illegal activities are prohibited. Library staff will call law enforcement to handle violations of local, state, and federal laws and ordinances. These activities will result in being required to leave the library immediately and being banned from using the premises in the future. This includes:**

1. Visible impairment by, or possession and use of, illegal substances and consumption of alcoholic beverages.
2. Smoking and use of tobacco products in library building or areas outside buildings where second-hand smoke can enter.
3. Indecent exposure and sexual activity beyond non-sexual affection.
4. Possession of a weapon since the library is located within Centennial School District property.
5. Theft and vandalism of library, staff, and user property.
6. Criminal trespass, including entry to the library while banned.

**Approved 12/11/24 by the Warminster Township Library Advisory Board and the Warminster Township Manager**