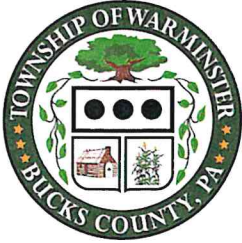


# Township of Warminster



## Request for Proposal Mowing & Turf Maintenance Services 2021-2023

Proposal deadline for submission is Thursday, September 3, 2020 until 2:00 pm at the Administration Office at 401 Gibson Avenue, Warminster, Pennsylvania, 18974, for **Mowing and Turf Maintenance Services** for the years 2021-2023 for the Township park system, open space, municipal facilities and stormwater basins.

Warminster Township reserves the right to reject any or all Proposals or to award to the contractor (or contractors), who, in the judgment of the Township, makes the most advantageous proposal. The Township also reserves the right to accept any one or more of the numerous options from any proposal without penalty. Proposals for one or more of the options are invited from qualified contractors.

**A pre-proposal meeting** will be held on Monday, August 17, 2020 at 2:00 pm at the Warminster Recreation & Education Building in Warminster Community Park, 1100 Veterans Way, Warminster, PA 18974 to review the different mowing and turf maintenance options. **Attendance is highly recommended.**

An information packet for this RFP is available at the Township Office at 401 Gibson Avenue, Warminster, Pennsylvania, 18974 starting on Monday, August 10, 2020 from 8:30 am to 4:30 pm and on the township website at [www.warminstertownship.org](http://www.warminstertownship.org)

Gregg Schuster  
Township Manager

- All contractors must abide by yard waste **Ordinance #537** when performing this contract. This ordinance states that all streets and gutters must be kept clear of leaves, leaf waste,

grass clippings and other yard waste and debris. Contractors found violating this ordinance will be cited. This ordinance is available for review at the Township Building.

- You are advised that in order to enter into a contract with Warminster Township, it will be necessary for you to comply with the Public School Law 111 relating to employee screening for certain criminal offenses and **provide a signed and notarized affidavit** to the Township stating that you have complied with this requirement in the event of a violation of the law by the vendor/contractor if certain persons have contact with children.
- The Township reserves the right to reduce or eliminate periods of mowing in the event of flooding, drought or other circumstances beyond their control.
- Throughout 2020-2022, the Warminster Community Park will undergo an expansion of facilities which will include some or all of the following: 2 multi-purpose fields, 1 soccer field, 2 softball fields, expanded parking areas, playground, spray park, sand volleyball, bocce/horseshoes, pavilion with restrooms and natural areas. Please include mowing of these facilities in your last year quote. There may need to be adjustments to the RFP as this development occurs.
- **All maps/pictures are provided for illustration purposes only and may not be to scale.**

#### **A. PROPOSAL OPTIONS**

##### **MOWING OPTIONS**

###### **Option #1: Parks - MAP A (green)**

1. All tailored turf areas will be mowed on a **weekly** basis depending on the weather and growing conditions. Regular weekly mowing of the turf areas will begin approximately April 1 of each year and continue through approximately November 15 of each year. There will be an average of thirty-two (32) mowings during the growing season.
2. Any litter or debris on the lawn/field will be removed prior to mowing.
3. All trimming, including curb lines, will be included in this option. Contractors shall take care not to blow trimmings into streets, buildings, or onto sidewalks, park roadways, parking lots, ball field infields or under bleachers. Ordinance #537 will be in effect.
4. The aggressive spring fertilization schedule usually results in rapid grass growth. There may be certain times when double-cuts will be required to keep ahead of growth and/or prior to one or two special events during the mowing season. This should be considered in your proposal price and will not be allowed as an additional charge. **Large amounts of cut grass, especially in early season, should be removed by the contractor from turf areas. All field playing areas should be free from excess grass and clumps.**
5. The Township has received numerous trees as part of landscaping and our memorial tree program. Special care will be taken around all trees to minimize trunk and limb damage when mowing and trimming. **If trees are damaged as a result of mower/trimming negligence, the contractor will be charged for replacement.**
6. Damages to municipal facilities, lighting, park equipment and amenities such as, but not limited to, light pole bases, outfield fences, bleachers, signage, benches and trash cans, due

to careless mowing will not be tolerated and Contractor will be required to pay full replacement costs.

7. Damages to the property of residents whose homes abut the park system such as, but not limited to, fences, gates, trees & pools, due to careless mowing will not be tolerated and Contractor will be required to pay full replacement or repair costs.
8. Athletic fields shall be cut to heights of 2.5"-3" or as specified by the Parks & Recreation Department and every effort will be taken to protect infields from mower damage.
9. All park areas that are to be mowed include athletic fields, common and passive recreation areas & open space is approximately 175 acres. Acreage that appear in ( ) is total park acreage, not necessarily area to be mowed.
  - a. Barness Park (14 ac. @ 999 Log College Dr & 1000 Gorson Dr) - passive recreation areas including field and frontage along Log College Drive and Gorson Drives, and passive areas on Gorson Drive and behind the residences along Gorson Drive up to the Golf Course; connection between Hidden Oaks development & Barness Park and portion of Devonshire Court next to 993 Gorson Dr. Area on Speiss Lane (0.06 ac. - next to 1380 Speiss Ln – connection trail in Barness Park)
  - b. Crooked Billet Green (CBG) - (8.2 ac. @ 25 Van Horn Dr) softball field and all passive recreation areas including playground area, walking trail and stream (Van Horn & Downey Drs).
  - c. The Crossing @ Christ Home (14 ac. between Norristown & Cloverly next to Fire Hall) - all active/passive recreation areas, playground, along Norristown Rd, all trails and large play field. (Two access points - Norristown Rd next to Fire Hall and Cloverly Dr. stub).
  - d. Kemper Park (30 ac. @ 905 Valley Rd) - softball field and all passive recreation areas extending to, and including, the Municipal Authority facility on Kemper Drive. This also includes Valley and Sinkler Roads corner passive recreation area.
  - e. Log College Park (18 ac. @ 1070 Log College Dr) – all active & passive recreation areas (Log College Dr. in front of sewage plant); extend to beyond fence and driveway on north side of property adjacent to 1084 Log College Dr.
  - f. Meadow Run Park (4 ac. @ 700 Fairfield Dr) – all passive recreation areas (Fairfield/Wallace Drives, Hidden Woods & Lion); include stream banks.
  - g. Maple Street Park (1 ac. @ 525 Maple St.) - all recreation areas between Maple & Nemoral Streets (2 lots).
  - h. Munro Park (36 ac. @ 1270 Newtown Rd)- soccer fields (4), softball fields (5), baseball field and all passive recreation areas (Newtown Road near Bristol Road); lower end connection between WCP and Munro Park around lower circle to Kirk Road cul-de-sac.
  - i. Werner Park (6 ac. @ 100 Kirk Rd) - football, softball and practice field, all passive recreation areas.
  - j. Szymanek Park (12 ac. @ 200 Street Rd) - football, softball and baseball field and all passive recreation areas.
  - k. Warminster Community Park (WCP) (20+ ac. @ 1275 Newtown Rd) – All sport fields and passive area located in northwest quadrant of the park (across from Munro Park on Newtown Road).
  - l. Warminster Community Park – (new development coming in 2021) – 2 multipurpose fields, 2 softball fields, 1 soccer field, passive areas around the sport section

**Option #2: Warminster Community Park (WCP)\* – Perimeter Mow - Map B (orange)**

1. Contractors are responsible for mowing and turf maintenance of the entire interior and exterior perimeter fence line including but not limited to: from the public roadway outside the fence on the north and west sides of the park area (along Kirk Rd, Newtown Road & Bristol

Road) to the boundary lines set within this specification and along the interior perimeter road of all sections of the park property. See greater detail in section #7 below.

2. Mowing of the turf areas will begin approximately April 1 of each year and continue through approximately November 15 of each year. We anticipate that these areas will need to be **cut every 10 days** or as requested for an approximate annual total of 23 cuts. Please provide the per cut cost on proposal form.
3. Any litter or debris on turf areas will be removed prior to mowing.
4. All trimming along fence & curb lines and around equipment, concrete footers, fitness trail apparatus, benches, trees, shrubs, beds and buildings will be included in this option.
5. The Township has received numerous trees as part of a grant award. Special care will be taken around all trees to minimize trunk and limb damage when mowing and trimming. **If trees are damaged as a result of mower/trimming negligence, the contractor will be charged for replacement.**
6. At least once during the mowing season, the contractor shall spray the fence line and around all buildings with herbicide. Special care will be taken not to overspray into neighbors' property and if damage occurs, contractor will be responsible. All applications of chemicals shall be in accordance with the manufacturer's recommendations and fence/fields will be posted prior to application. All materials and chemical concentrates are not permitted to remain or be stored on site. Contractor will notify and coordinate applications with Parks & Recreation Department Park Foreman prior to application. Compliance with the State pesticide/herbicide application certification and public notification program is required.
7. In addition to the above, Contractor will also address the following in this option:
  - a. Manicured lawn cut along both sides of the entire fence line, from the public road up to **fifty feet (50') beyond the interior perimeter trail** in the park property.
  - b. In addition to the entire perimeter trail mowing in this option also includes the section behind the wooded area from 15' into the wooded section to the interior fence line along Shenandoah Woods; and then following the trail up towards Lenape Valley foundation to the connection at the end of their fence.
  - c. The entire width of Veterans Way from entrance at Johnsville Blvd, along the park access road (including trimming the exterior fence line of the front ponds starting at Veterans Way) from fence line bordering Newtown Rd to fence line bordering Ann's Choice.
  - d. Fifty feet (50') from the fence line corner of Newtown Road along fence line to the Lenape Valley Foundation.
  - e. The fence line along the back of Ann's Choice to the parking lot, around the pond and connecting to Kirk Road @ Munro circle (including the connecting area between lower Munro & WCP).
  - f. Entire pond area from park parking lot to Gilda's Club fence.
  - g. At soccer/sport fields located in WCP across from Munro, include 50' perimeter beyond the post & rail parking lot fence.
8. Prices will be provided on a per-cut basis.
9. Mowing of the perimeter turf and athletic fields' areas will begin on approximately April 1 of each year and continue through approximately November 15 of each year. A flail or rotary mower may be used.

10. As development of the park continues, certain areas within this park may be designated as meadow or reforestation areas and shall only be cut once/season.

\*The mowing requirements of this option may change during the contract based on the future development of this property. If that happens, the Township reserves the right to renegotiate this option during the term of the contract.

### **Option #3: Municipal Facilities - MAP A (pink)**

1. All tailored turf areas will be mowed on a **weekly** basis depending on the weather and growing conditions. Regular mowing of the tailored turf areas, excluding wetland areas, will begin approximately April 1<sup>st</sup> of each year and continue through approximately October 31<sup>st</sup> of each year. There will be an average of thirty-one (31) mowings during the growing season.
2. Any litter or debris on the lawn will be removed prior to mowing.
3. All trimming along fence & curb lines and around equipment, headwalls & culverts, benches, trees, shrubs, beds and buildings will be included in this option.
4. If tree damage results from **mower/trimming negligence, the contractor will be charged for replacement.**
5. **Municipal Facilities** (approx. 30 acres). Acreage that appear in ( ) below is the average total park acreage, not necessarily area to be mowed. Contractor is responsible to visit site prior to submission.
  - a. Aster Road (2.4 ac. - west of Dahlia & Aster Rds.)
  - b. Benjamin H. Wilson Senior Center (6 ac. - 580 Delmont Ave) – mow 3 acres at back half of property.
  - c. Craven Hall (0.84 ac. - Newtown & Street Roads)
  - d. Central Bucks Ambulance (1.5 ac. - 555 Evergreen Ave)
  - e. Hartsville Fire House (3.7 ac. - 1195 York Road)
  - f. Warminster West End Fire Hall (0.33 ac. – 350 Norristown Road)
  - g. Warminster East End Fire Hall (0.5 ac - Centennial Road across from Wm. Tennent)
  - h. Warminster Fire Hall (1.7 ac. 300 Madison Avenue – mostly parking lot)
  - i. Warminster Township Building (1.5 ac. - 401 Gibson Avenue)
  - j. Warminster Free Library (0.5 ac. -1076 Emma Lane)
  - k. Corner of York & Henry extending to end of forsythia bushes.
  - l. Corner of York & County Line around 'Welcome to Warminster' sign in front of Walgreens
  - m. Environmental area at Norristown Road (2.4 ac. - close to Street Rd intersection) (between Street & Mae Dr) include roadside trimming of bushes from environmental area to Street Road corner up to Pep Boys.) **Map C**
  - n. Lot across from Werner Park, next to Gilda's Club (4 ac. - Kirk Road)
  - o. Lot on Vista (0.5 ac. - next to 120 Vista by Ivy Woods park)
  - p. Public Works facility (3.3 ac. - 910 W. Bristol Road) including the police k9 compound, pool area, back and front drives.

### **Option #4 – Liened Properties**

Throughout the mowing season, the Township must address properties that have been abandoned or are not being properly maintained. These properties are usually less than ½ acre in size and may require one or multiple mowings throughout the season. Vendors should provide a price per cut, per lot for the maintenance of these properties.

**Option #5: Warminster Municipal Authority (WMA) Stormwater and Retention Basins - MAP A (blue)**

1. Warminster Municipal Authority, 415 Gibson Avenue, oversees and maintains all stormwater basins in the Township. The care of these properties will be invoiced directly to the Warminster Municipal Authority.
2. All tailored turf areas will be mowed on a **weekly** basis depending on the weather and growing conditions. Regular mowing of the turf areas, excluding wetland areas, will begin approximately April 1<sup>st</sup> of each year and continue through approximately October 31<sup>st</sup> of each year. There will be an average of thirty-one (31) mowings during the growing season.
3. Any litter or debris on the lawn will be removed prior to mowing. All trimming along fence & curb lines and around equipment, headwalls & culverts, benches, trees, shrubs, beds and buildings will be included in this option.
4. If tree damage results from **mower/trimming negligence, the contractor will be charged for replacement.**
5. **Stormwater and Retention Basins** (approx. 27 acres). Acreage that appear in ( ) below is the average total parcel acreage, not necessarily area to be mowed. Contractor is responsible to visit site prior to submission.
  - a. Whittier Road stormwater basin (3 ac. - Between Whittier & Hallowell – access through Archbishop Wood)
  - b. Tennyson Road stormwater basin (5 ac. - Tennyson & Roberts Rds.). Include two (2) areas at York & Roberts (next to 818 Roberts and both sides of strip mall)
  - c. Greene Street Basin (0.6 ac. - Greene & Henry Aves)
  - d. Ridge Street basin, (1.4 ac. - Ridge & Canterbury Aves)
  - e. Meadow Glen Basins including top of berm and sides of mitigated wetlands and all basins (10.25 ac - Meadow Glen development – Street & Norristown and Meadow Glen & Gladwyn Rds.) **Map C**
  - f. Benjamin H. Wilson Senior Center stormwater basin (6 ac. - 580 Delmont Ave) – front half of property (3 ac.)
  - g. Delmont Basin @ Mallard Circle – adjacent to Ben Wilson Sr. Center (0.7 ac.)

**TURF MAINTENANCE OPTION**

**Option #6: Turf Maintenance**

1. **Soil tests** will be performed by contractor prior to application of lime and fertilizers and sent to the Parks & Recreation office. Contractor will meet with Parks & Recreation staff to review the results of these tests and make recommendations.
2. The athletic fields and any additional areas listed below will be treated in accordance with soil test results and with the suggested specified fertilizer three (3) times each year during the contract period as follows:
  - Mid-April to mid-May, 20-0-5, 50% organic – slow release with crabgrass pre-emergent included.
  - Early Fall/late September to mid-October, 10-20-20, Sulphur Coated Urea.
  - Fall/early November to mid-December, 32-4-8 (40% SCU) Winter dormancy fertilizer
 Changes in fertilization and/or lime applications will be applied as dictated by results of the soil tests.

**3. Parks & Athletic Fields**

- a. Munro Park – entire turf area of park excluding lower circle parking lot area (includes soccer fields (4), softball fields (5), baseball field; t-ball fields, passive areas
  - b. Werner Park football, softball and practice fields, passive areas;
  - c. Szymanek Park: lower football, upper softball field and passive area (exclude back park area on other side of the creek)
  - d. Kemper Park- softball field and passive recreation areas to 1/4-mile mark. Kemper Park to the 1/2 mile mark at back pavilion will be treated with herbicide program only.
  - e. Log College Park – all grassy areas between tree line at Gorson and driveway to north of playground
  - f. Barness – large field area along Log College Dr only.
  - g. Crooked Billet Green (large field area and around playground)
  - h. Maple Street Park
  - i. Meadow Run Park
  - j. The Crossing @ Christ Home – entire open field section off Cloverly Dr. – both sides of pathway
  - k. WCP – area around the playground & pavilion extending to and including the Dog Park, all soccer fields and passive areas surrounding soccer fields.
  - l. WCP – (new development coming in 2021) – 2 multipurpose fields, 2 softball fields, 1 soccer field, passive areas around the sport section
4. The above parks will be treated with pre-emergent herbicide in the Spring each year during the contract period and broadleaf weed control in spring & fall. All applications of chemicals/seed shall be in accordance with the manufacturer's recommendations and fields will be posted prior to application. All materials and chemical concentrates are not permitted to remain or be stored on site. Contractor will notify and coordinate applications with Parks & Recreation Department prior to application. Compliance with the State pesticide/herbicide licensing and notification program is required.
5. The all athletic fields in Munro, Werner, Szymanek and Kemper Parks and WCP soccer field and dog park will be seeded, using an aeroblade/slit seeder with a mixture (or equivalent) containing the following:
- 20% Bluegrass - Blend of Glade, Northstar and Brilliant
  - 20% Ryegrass - Blend of Champion, Pennant and SR4000
  - 60% Fescue - Blend of Arid, Bonanza, and Monarch (Turf type)
- Seeding shall be done in mid-October during the soccer/football season. The Contractor shall apply a minimum 150 pounds of seed per field. Seed mixture subject to change.
6. Aeration of sport fields is performed in early-spring and/or late-fall by the Township or contractor if option #4C is accepted, and as equipment is available.

**Option #6/A: Pesticide Application**

1. The parks listed in Option #4 will be treated with a mid-summer pesticide application to prevent grubs and other in-ground larva each year during the contract period. This option will be exercised at the sole discretion of the Parks & Recreation Department. All applications of chemicals shall be in accordance with the manufacturer's recommendations and fields will be posted prior to application. All materials and chemical concentrates are not permitted to remain or be stored on site. Contractor will notify and coordinate applications with Parks & Recreation Department prior to application. Compliance with the State pesticide/herbicide application and notification program is required.



**Option #6/B Lime Application**

1. The above parks listed in Option #4 will be treated with a lime application based on results of soil tests during the contract period. This option will be exercised at the sole discretion of the Parks & Recreation Department. All applications of chemicals shall be in accordance with the manufacturer's recommendations and fields will be posted prior to application. All materials and chemical concentrates are not permitted to remain or be stored on site. Contractor will notify and coordinate applications with Parks & Recreation Department prior to application. Compliance with the State pesticide/herbicide application and notification program is required.

**Option #6/C – Field Aeration**

1. The sport fields in the parks listed in Option #4 in Munro, Werner, Szymanek, Kemper, Crooked Billet Green, and WCP will be core aerated twice each year, in coordination with other herbicide and seeding treatments during this contract period. Following core aeration, fields shall be dragged to loosen and breakup plugs. This option will be exercised at the sole discretion of the Parks & Recreation Department. Aeration shall be in accordance with best management practices for this option. Contractor will notify and coordinate aeration with Parks & Recreation Department prior to commencing the process.

**B. SUPPLIES AND EQUIPMENT**

The Contractor shall furnish all landscape equipment and supplies (including seed, fertilizers and herbicides) necessary to perform the work outlined in this proposal in a professional manner. All mowing equipment must be rotary mowers unless otherwise specified on proposal form. Contractor performing turf maintenance or fence line spraying, must have a Pesticide Application Business License and Pesticide Certification for Category 23 issued by the Commonwealth of Pennsylvania.

**C. INSURANCE**

The Contractor shall purchase and maintain throughout the period of contract, insurance listed below and shall provide evidence of such by submitting Certificates of Insurance to the Township within ten days of intention to accept this proposal.

1. Commercial General Liability - Coverage to include products and/or completed operations subject to minimum combined single limit for bodily injury and/or property damage of \$1,000,000 each occurrence; \$1,000,000 general aggregate; and \$1,000,000 products/completed operations aggregate.
2. Automobile Liability - Coverage shall be subject to minimum combined single limit for bodily injury and/or property damage of \$1,000,000.
3. Workers' Compensation - Coverage to statutory limits and includes all employees on contractor and/or subcontractor.
4. General Information
  - All certificates to contain thirty (30) day notice of cancellation.
  - It is the obligation of the contractor to obtain and furnish Warminster Township Certificates for any subcontractors subject to the above terms and conditions.

- All insurance policies and/or bonds will be written with insurance companies licensed to do business in the Commonwealth of Pennsylvania and are subject to the approval of Warminster Township.
- Warminster Township shall be named an additional insured.

**D. INSPECTION**

Inspection of the Park services will be performed by the Parks & Recreation Director, Park Foreman or designate of the Parks & Recreation Department. The Director of Public Works or a designate of that department will perform inspection of all Township facilities and a designee from the Warminster Municipal Authority will inspect basins. If service is unsatisfactory, the Warminster Township/WMA reserves the right to terminate this contract. If the contract is terminated, payment will be made on a prorated basis, based upon cuts which have been completed.

**E. DAMAGES**

Contractor will be responsible for all property damages resulting from machinery, poor workmanship, or negligence as related to this contract. Any ruts created from mowing in wet conditions will be filled with screened topsoil and seeded.

**F. TERMINATION OF CONTRACT**

Warminster Township/Warminster Municipal Authority shall have the right to terminate this proposal for its convenience with or without cause, by giving Contractor written notice of its election to do so and by specifying the effective date of such termination. The contractor shall be paid for its service through the effective date of such termination.

***FORCE MAJEURE:*** *Neither party shall be held liable or responsible to the other party nor be deemed to have defaulted or breached this Contract for failure or delay in the performance of its obligations arising out of or caused by, directly or indirectly, forces beyond its control, including, without limitation, strikes, work stoppages, accidents, epidemics, acts of war or terrorism, civil or military disturbances, nuclear or natural catastrophes or acts of God, and interruptions, loss or malfunctions of utilities, and communications; provided, however, it being understood that the Contractor shall use reasonable efforts which are consistent with accepted practices in the mowing & turf industry to resume performance as soon as practicable under the circumstances. The parties shall mutually seek a resolution of the delay or the failure to perform as noted above.*

**G. NON-DISCRIMINATION**

There shall be no discrimination against any employee who is employed in the work covered by the proposal or against applicants for such employment because of race religion color sex or national origin. This provision shall include but not be limited to the following employment upgrading demotion or transfer, recruitment or recruitment advertising, layoff or termination rate of pay or other form of compensation and selection for training including apprenticeship.

**H. REFERENCES**

All contractors shall provide Warminster Township with a list of at least three work-related references. Please include contact person, business address and phone number.

**I. TAXES**

No taxes shall be included in the proposal price since the Township is exempt from all excise and Pennsylvania sales tax. Tax exempt form will be provided.

**J. TRADE NAMES / Equipment List**

Whenever trade names are used in the plans or in the specifications, it is understood that such name designations indicate a type or kind of material and/or equipment. Approved equal in kind, type, and/or quality will be accepted at the discretion of Owner. Contractors shall submit manufacturer's specifications, etc., sufficient for the engineer to determine equivalency of material and/or equipment. Contractors shall supply the Township with a complete Equipment list including make/model and year of equipment.

**K. PERMITS**

Contractor is required to determine the necessity for and obtain, all necessary permits and licenses from the municipality or other public authorities, and give all notices required by law or municipal ordinances.

**PROPOSAL FORM**

Township of Warminster  
 Administrative Building  
 401 Gibson Avenue  
 Warminster, PA 18974

2021-2023 Mowing &amp; Turf RFP

Gentlemen:

We propose to furnish to Warminster Township materials and landscaping services for a period of **three years** (2021-2023). Costs to include all insurance, supplies and materials, equipment machinery, delivery and labor for completion of the contract.

Costs:	2021	2022	2023
OPTION #1: Parks	\$ _____	\$ _____	\$ _____
OPTION #2: WCP Perimeter (approx. 23 cuts)	\$ _____ Cost/cut	\$ _____ Cost/cut	\$ _____ Cost/cut
OPTION #3: Township Facilities	\$ _____	\$ _____	\$ _____
OPTION #4: WMA Basins	\$ _____	\$ _____	\$ _____
OPTION #5 – Liened Properties	\$ _____ Cost/cut	\$ _____ Cost/cut	\$ _____ Cost/cut
OPTION #6: Turf Maintenance	\$ _____	\$ _____	\$ _____
OPT #6/A – Pesticide Application	\$ _____	\$ _____	\$ _____
OPT #6/B – Lime Application	\$ _____	\$ _____	\$ _____
OPT #6/C – Sport Field Aeration	\$ _____	\$ _____	\$ _____

Enclosed are the Proposal form, Certification statement, Experience and Equipment statement, list of references, and required certificates of insurance. Detailed specifications for the services to be provided are enclosed. We guarantee start of services on or before April 1<sup>st</sup> of each year of the contract.

\_\_\_\_\_  
Authorized signature\_\_\_\_\_  
Name of Authorized individual (please print)\_\_\_\_\_  
Date\_\_\_\_\_  
Firm\_\_\_\_\_  
Address\_\_\_\_\_  
City\_\_\_\_\_  
State\_\_\_\_\_  
Zip\_\_\_\_\_  
Cell\_\_\_\_\_  
Business Phone

Contact email: \_\_\_\_\_

**EXPERIENCE & EQUIPMENT STATEMENT**

Project for which contractor is qualifying \_\_\_\_\_

Date this form submitted \_\_\_\_\_ Date of receipt of  
Proposals \_\_\_\_\_

Submitted by Individual \_\_\_\_\_ Co-Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

Principal Office Address \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

**IF A CORPORATION**

Capital paid in cash \$ \_\_\_\_\_

When incorporated \_\_\_\_\_

In what State \_\_\_\_\_

President's name \_\_\_\_\_

Vice-President's name \_\_\_\_\_

Secretary's name \_\_\_\_\_

Treasurer's name \_\_\_\_\_

**IF A CO-PARTNERSHIP**

Date of Organization \_\_\_\_\_

State whether partnership is general or limited \_\_\_\_\_

Name, Address, and age of partners \_\_\_\_\_

1. How many years has your organization been in business as a general contractor under your present business name? \_\_\_\_\_

2. How many years' experience in this type of construction work has your organization had?"

a) As a general contractor \_\_\_\_\_ b) As a sub-contractor \_\_\_\_\_

3. What are the largest projects your organization has completed?

CONTRACT AMOUNT	CLASS OF WORK	WHEN COMPLETED	FOR WHOM
1.			
2.			
3.			
4.			

NAME AND ADDRESS OF REFERENCE FOR ITEMS LISTED ABOVE			
1.			
2.			
3.			
4.			

Any other reference \_\_\_\_\_

4. Have you ever failed to complete any work awarded to you? \_\_\_\_\_ (List last 5 years)  
If so, where and why? \_\_\_\_\_

5. Have you or has any office or partner of your organization ever been an office or partner of some other contracting organization? \_\_\_\_\_

If so, state the name of the individual, position, and the name of the other organization \_\_\_\_\_

6. If any part of the work is sublet, will you require a bond from sub-contractor? \_\_\_\_\_

7. Give list of uncompleted contracts at present held by you.

CONTRACT	AMOUNT

8. What equipment do you own that is available for the proposed work?  
(you may attach a sheet listing equipment as needed)

9. State approximately the largest amount of work you have done in any on year. \_\_\_\_\_

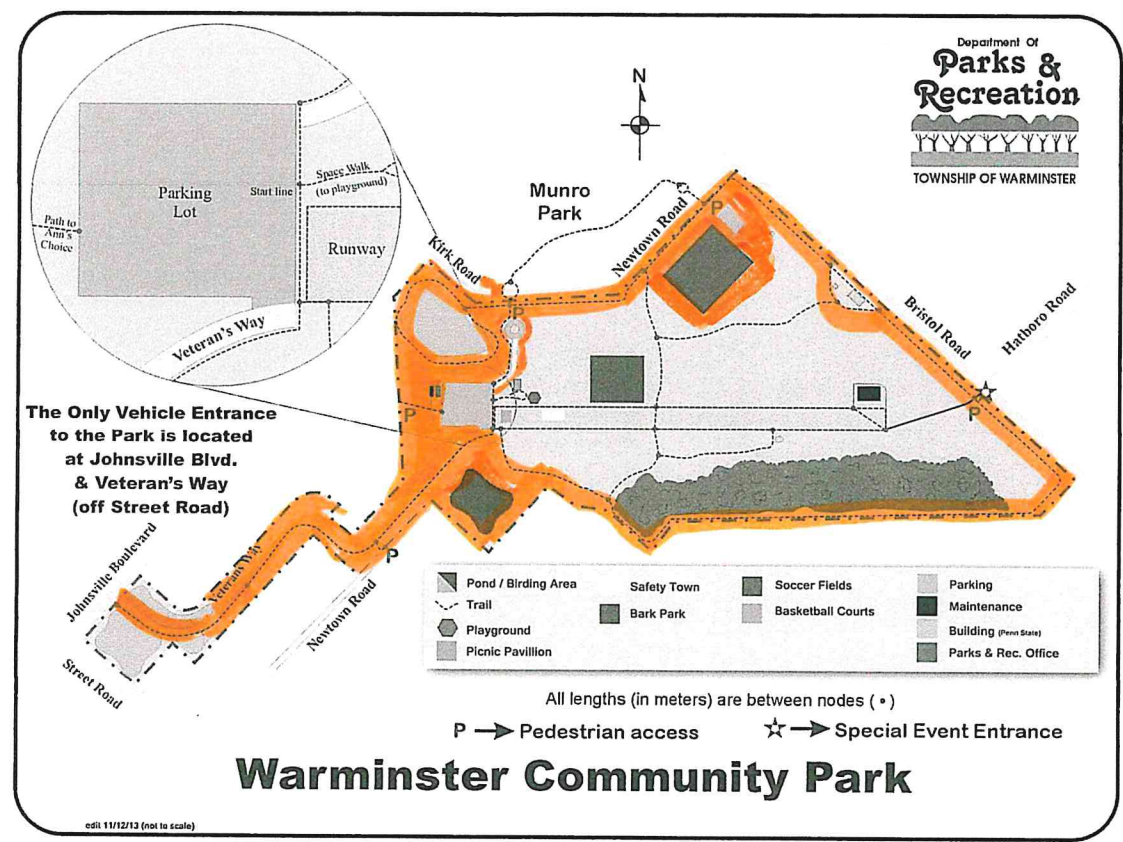
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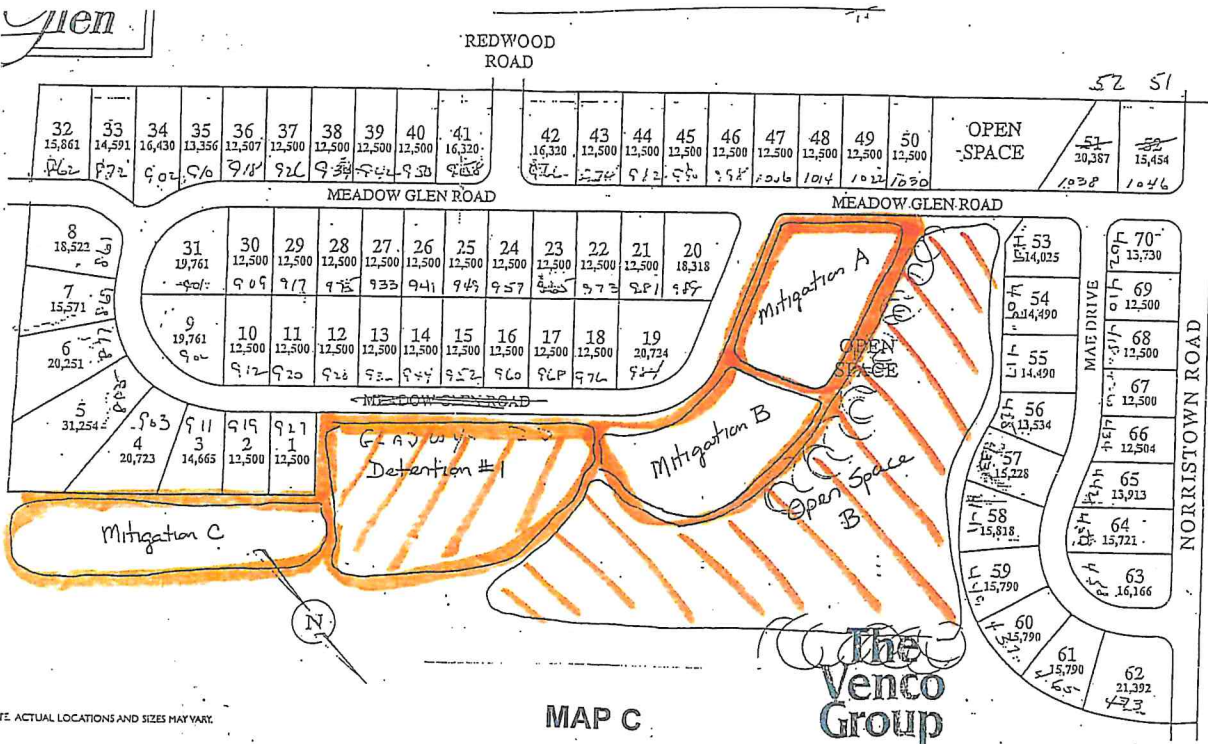
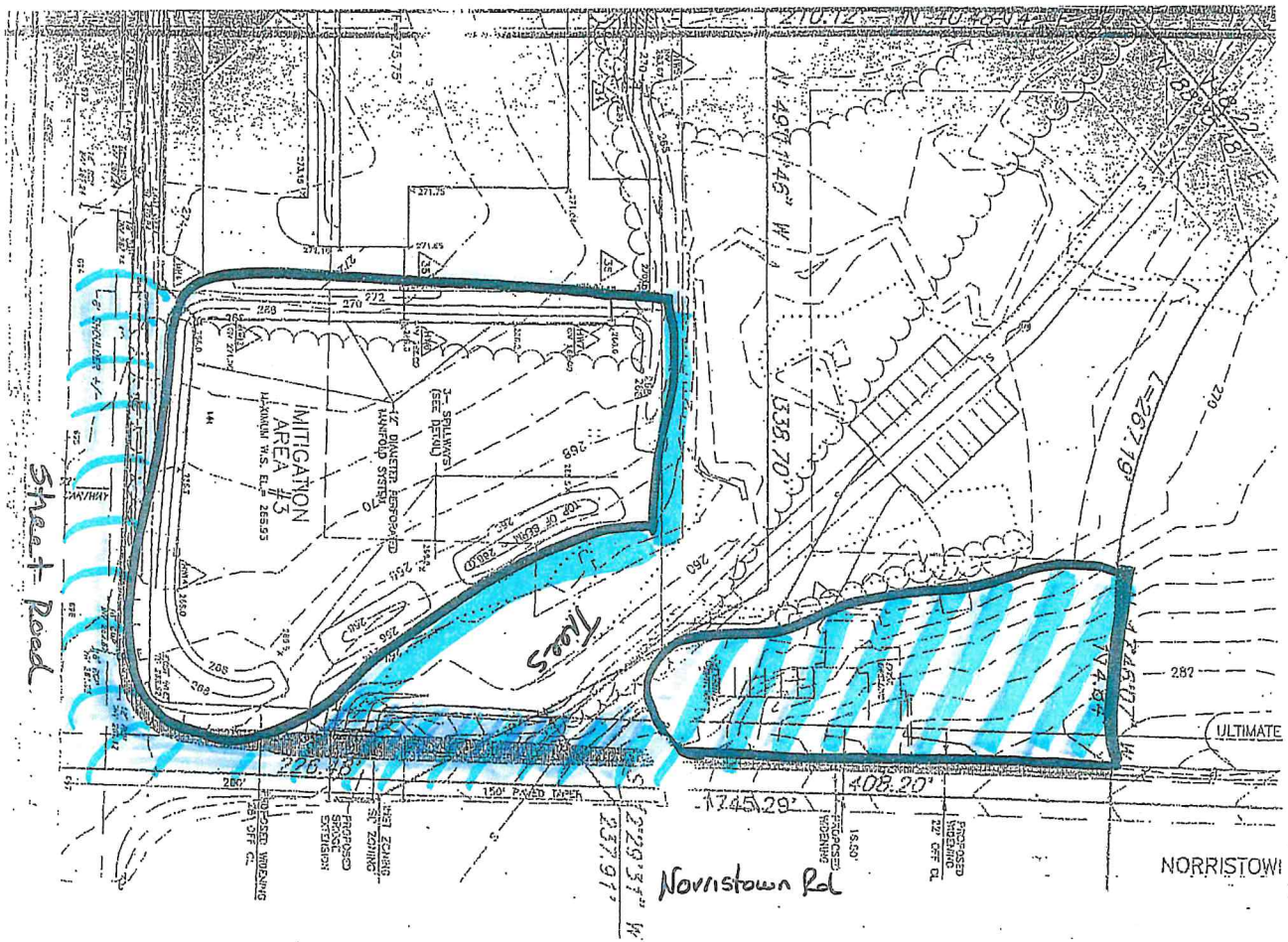




Map B - WCP – Mowing and Turf RFP







Warminster Mowing & Turf RFP

MAP C

Meadow Glen Basins & Mitigated Wetlands

Street/Norristown Road Environmental Area